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| **Directorate** | **Chief Executive** |
| **Combined Tracker Ref.** | **FRB/23/002** |
| **Service Director** | **Dev Gopal** |
| **Service Area** | **Enforcement Income** |
| **Service Manager** | **Andrew Gardner** |
| **Activity/Cost centres** | **FF4106/6480** |
| **22/23 Budget £’000** | **-385** |
| **22/23 Outturn £’000** | **-143** |
| **23/24 Budget £’000** | **-385** |
| **Pressure on this activity in 23/24 (based on 22/23 outturn) £’000** | **242** |

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| **Explain the context behind this pressure and what has caused it**   * **Since when has the budget been in deficit (provide the year, e.g. 2020/21)** * **Provide details of activity levels and the key cost/income drivers and how these have changed (this is needed for each year including the year prior to when the budget was first in deficit)** |
| Due to Covid the number of Courts have been restricted and therefore the number of Liability Orders that have been issued to Enforcement have been dramatically reduced.  However as per below even prior to Covid we were unable to meet the Budget Income although we did exceed the Budgeted Income in 2021/22 as it was dramatically reduced.  2019/20 Budget Income £470k Actual £380k  2020/21 Budget Income £470k Actual £255k  2021/22 Budget Income £107k Actual £174k  We are planning to issue an increased number of cases to the EA’s due to the increase in number of Summons/Courts and the prioritisation of the Recovery Team issuing these cases to the EA’s but this will only reflect an increase later on in the financial year.  Looking at previous records we require 8800 cases to be passed to the EA’s to reach the £385 target. |

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| **What action(s) can be taken to keep 23/24 spend in line with approved budget?**   * **What needs to be done? If there is more than one option explain each option in detail** * **Are there any barriers or factors beyond your control that will affect your ability to recover the deficit?** * **Explain how the cost/income drivers can be managed** |
| We need to ensure that we maximise the number of Summons and Courts we have for the rest of the Financial Year and to prioritise in the Recovery Team the issue of Enforcement action. |

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| **Timescale for budget deficit recovery**   * **List the key milestones required to deliver the budget recovery, the estimated amount to be delivered and the estimated date for each** | | |
| MILESTONE DETAILS | £ | Date |
| Quarter 1 | 35k | 30.06.2023 |
| Quarter 2 | 100k | 30.09.2023 |
| Quarter 3 | 220k | 31.12.2023 |
| Quarter 4 | 380k | 31.03.2023 |
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| **Quarterly Monitoring updates**   * **Provide quarterly progress updates against milestone delivery to align with the quarterly budget monitoring reports to executive. Where milestones have not been met please provide an explanation, revised milestone dates, and how delivery can be brought back on track** * **If the recovery plan cannot be delivered, THERE IS NO NEW MONEY AVAILABLE so please provide an alternative proposal as to how budgets can be realigned so that it can be considered by DMT** | |
| **QUARTER 1 (to 30/06/23)** | |
| On Target ? **No** |  |
| Provide narrative below | |
| We are currently 60k behind target due to the number of cases issued to the Enforcement Agents and of the 5 EA’s 2 of them have been on long term sick although they have now returned to work so this will increase the number of visits made and EA fees charged. | |
| **QUARTER 2 (to 30/09/23)** | |
| On Target ? (Yes = GREEN; Partial (e.g. milestones slipped) = AMBER, No = RED) |  |
| Provide narrative below | |
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| **QUARTER 3 (to 31/12/23)** | |
| On Target ? (Yes = GREEN; Partial (e.g. milestones slipped) = AMBER, No = RED) |  |
| Provide narrative below | |
| Improvement on Q1 and will keep under review | |
| **QUARTER 4 (to 31/03/24)** | |
| On Target ? (Yes = GREEN; Partial (e.g. milestones slipped) = AMBER, No = RED) |  |
| Provide narrative below | |
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